



# Minnesota Heating and Cooling Association Scholarship Application Form

*The MHCA is a non-profit organization dedicated to the betterment of the HVAC industry, it believes the path to that end is through education and a commitment to continued learning. The MHCA's mission is to support the elevation of our industry standards to ensure the utmost quality and value for our customers, our environment, and our employees.*

**We are pleased to invite interested individuals who are seeking a career in the Heating, Ventilation, and Air Conditioning (HVAC) field to apply for a MHCA scholarship. Multiple \$1,000.00 scholarships may be available.**

**To be considered for a scholarship, an individual must:**

1. Intend to pursue studies at an accredited technical program related to the HVAC field.
2. Complete the Personal Information section below.
3. Compile the required Scholarship Packet as described on the following page.
4. Email or mail your Scholarship Packet to the address on the following page.

**Scholarships will be awarded on the basis of the applicant letter, application quality, scholastic excellence, community service and activities, and letters of recommendation.**

## APPLICANT PERSONAL INFORMATION

Name		High School / Technical School Attended		Graduation Year
Date of Birth		Telephone Number	Email Address	
Home Address, City, State, Zip				
Cumulative High School GPA / GED Certificate				
Intended Post High School Institution			City	State
How did you learn about this scholarship? (check all that apply)			Do you have a friend or relative in the HVAC industry? Include name and company.	
<input type="checkbox"/> School / Counselor	<input type="checkbox"/> Internet	<input type="checkbox"/> Referral	<input type="checkbox"/> Other	

**I AFFIRM THAT ALL STATEMENTS INCLUDED IN THIS SCHOLARSHIP PACKET ARE TRUE, COMPLETE AND CORRECT. I AUTHORIZE THE USE OF MY PHOTO, NAME, AND THE INVESTIGATION OF ALL MATTERS THAT THE MINNESOTA HEATING AND COOLING ASSOCIATION DEEMS RELEVANT TO MY APPLICATION, INCLUDING ALL STATEMENTS MADE IN THIS APPLICATION AND ANY ATTACHMENTS OR SUPPORTING DOCUMENTS. I AUTHORIZE YOU TO REQUEST AND RECEIVE SUCH INFORMATION AND RELEASE THE MHCA FROM ALL LIABILITY THAT MIGHT RESULT FROM MAKING SUCH AN INVESTIGATION.**

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

# Instructions for Submitting Scholarship Packet

Include the following Information:

## 1. PERSONAL LETTER FROM APPLICANT

Write a letter directed to the MHCA Scholarship Committee describing: - *Your career and educational goals, and how you intend to reach those goals.* - *The qualities you have developed that will help you succeed in obtaining your goals.* - *Why you are interested in the HVAC field?* *Optional:* - *What obstacles you have faced in the past and how you have overcome them?*

## 2. LETTERS OF RECOMMENDATION

Provide two letters of recommendation from teachers, counselors, volunteer leaders, work supervisors, or an influential person in your life, who can describe your abilities and potential to succeed as you pursue a career in a HVAC field. If applicable, the letters should include reference to your mechanical aptitude.

## 3. ACTIVITY SHEET

List the activities and community service that you are currently, or have been involved in.

## 4. HIGH SCHOOL / TECHNICAL SCHOOL OR EQUIVALENT TRANSCRIPT

Include the most recent copy of your transcript.

## 5. SELECTION PROCESS

Winners will be announced this Fall and will be asked to provide payment information about their designated school. Winners agree to provide a photograph and allow the MHCA to use their name, image and choice of school in any promotion of the award.

## 6. SUBMIT DOCUMENTATION

Please compile the following information and submit, preferably via email, to the address listed below.

- a. Completed Scholarship Application Form
- b. Personal letter from applicant
- c. Two letters of recommendation
- d. Activity Sheet
- e. Transcript

**Send your scholarship packets to the following address:**

***Email:***

***info@mhca.info***

***Mail:***

**Minnesota Heating and Cooling Association Attn:  
Scholarship Committee 6066 Shingle Creek Parkway,  
Suite 167 Brooklyn Center, MN 55430**

***Electronic submissions are preferred***

***Submissions must be received by September 30, 2018.***